



## Holyoke Housing Authority

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION AGENCY  
ADMINISTRATION BUILDING, 475 MAPLE STREET, Ste 1  
HOLYOKE, MA 01040-3798  
TELEPHONE 413-539-2220, FAX 413 -539-2227

**ESTA CARTA TIENE INFORMACION CRITICA PARA USTED Y SU FAMILIA. SI NO LA ENTIENDE, HAGA EL FAVOR DE TRADUCIRLA Ó VISITAR SU OFCINA DE ASISTENCIA DE VIVIENDA PARA AYUDA.**

The U.S. Department of Housing and Urban Development is seriously concerned about fraud in the Section 8 Rental Assistance Programs and has asked the Holyoke Housing Authority to issue this notice to all families in its programs. Going along with these simple rules will help you stay in the Section 8 Rental Assistance Programs and help the program run fairly and honestly. Not following these rules could result in referral of the matter for investigation and your being accused of a Federal crime.

You must always notify this department of any changes in your income and/or your family size so we can make sure you are paying the right rent to your landlord and that your house or apartment is the right size for your family. Be sure to:

1. Let us know about all income received by members of your household and income that you expect to receive in the next year. Many people forget income from second jobs, overtime, part-time jobs and income received from child support
2. Let us know the name of everyone expected to live in your household in the next year. If your family size increases, we will help you find a larger place to live.

Your rent payment to your landlord must not be more than the amount calculated for your lease at the time of our review. if you are now paying (or if your landlord asks for) any money in addition to this payment, please report this to us at once. We will determine if these extra payments are legal. Most of these payments are illegal and appropriate action will be taken against the landlord. We will review your case and get back to you shortly. If necessary, we will help you find another place to live.

It is very important you report all income and any changes in the number of people living with you. We urge you to be sure you are meeting these responsibilities so that you will continue to receive assistance and the programs can serve as many families as possible.

If you know of any fraud by landlords and Holyoke Housing Authority employees, or if you have any questions on this subject, please call the Leased Housing Department at 413 539 2220.

Thank you for your cooperation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
HHA Witness